

MINUTES OF A STRATEGIC PLANNING WORKSHOP  
OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST

The Strategic Planning Workshop of the City Council of the City of Lake Forest held Tuesday, March 25, 2025, at the Lake Forest Community Center Multi-Purpose Room, 100 Civic Center Drive, Lake Forest, California, was called to order at 5:30 p.m. with Council Members Cirbo and Yu absent.

ROLL CALL:	Council Members:	Doug Cirbo (absent) Mark Tettemer Benjamin Yu (arrived at 5:37 p.m.)
	Mayor Pro Tem:	Robert Pequeño
	Mayor:	Scott Voigts
	City Manager:	Debra Rose
	City Attorney:	Elizabeth Hull
	Assistant City Clerk:	Thy Merritt

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance to the Flag of our Country was led by Mayor Voigts.

**PUBLIC COMMENTS:** Only on matters listed on the agenda.

There were no public comments.

**WORKSHOP ITEMS:**

1. 2025 COMMUNITY SATISFACTION SURVEY

City Manager Rose introduced this item and invited Principal Researcher Richard Sarles of True North Research to provide a presentation. City Council questions were asked and answered.

RECOMMENDED ACTION: The presentation of the 2025 Community Satisfaction Survey from Principal Researcher Richard Sarles of True North Research was received.

2. REPORT ON FOCUS GROUPS ON COMMUNITY SERVICES OFFERINGS

City Manager Rose introduced this item and invited Deputy City Manager McGovern to introduce President of Cultural Edge Consulting JP Theberge. Mr.

Theberge provided a presentation. City Council questions were asked and answered.

RECOMMENDED ACTION: A presentation summarizing the findings of six focus groups exploring the City's Community Services programs and offerings was received.

### 3. EMPLOYEE SURVEY PRESENTATION

City Manager Rose introduced this item and invited Assistant to the City Manager Ruelas to provide a presentation. City Manager Rose also provided a presentation. City Council questions were asked and answered.

RECOMMENDED ACTION: The presentation regarding City Employee Survey results was received and filed.

A 10-minute recess was called at 6:53 p.m. Council Member Yu left the meeting at 6:53 p.m.

The meeting convened at 7:00 p.m.

### 4. STRATEGIC BUSINESS PLAN UPDATE WORKSHOP EXERCISE

City Manager Rose introduced this item and invited Drew Corbett of DKG Consultants to provide a presentation. City Council questions were asked and answered.

RECOMMENDED ACTION: Reports were received and staff was advised on the Strategic Business Plan update.

### 5. PAVEMENT MANAGEMENT PLAN UPDATE

City Manager Rose introduced this item and invited Assistant City Engineer Erdman to provide a presentation. City Council questions were asked and answered.

RECOMMENDED ACTION: Input was provided on the update of the Pavement Management Plan.

**ADJOURNMENT:** The Strategic Planning Workshop was adjourned at 7:56 p.m.

Respectfully submitted:

APPROVED:

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THY MERRITT  
ASSISTANT CITY CLERK

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SCOTT VOIGTS  
MAYOR