

## MINUTES OF A REGULAR MEETING OF THE LAKE FOREST COMMUNITY SERVICES COMMISSION

The regular meeting of the Community Services Commission of the City of Lake Forest was held Wednesday, October 2, 2024 at the Lake Forest City Council Chambers, 100 Civic Center Drive, Lake Forest, California.

### **CALL TO ORDER:**

**6:30 p.m.**

### **ATTENDANCE:**

Commissioners:	Timothy Bruton Loretta Herrin Margie Lancaster
Vice Chair:	Victor Scherr
Chair:	Kelly Gould
Deputy City Manager:	Sean McGovern
Recreation Manager:	Vicky Blethen
Recreation Manager:	Laura Hunter
Commission Secretary:	Yvette Zavaleta

### **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance to the Flag of our Country was led by Commissioner Herrin.

### **PRESENTATIONS: (Item Nos. 1 - 3)**

#### **1. RECOGNITION OF FISCAL YEAR 2023-24 CLUBHOUSE VOLUNTEERS**

Deputy City Manager McGovern introduced this item and invited Senior Recreation Supervisor Courtney Wysocki to give a presentation in recognition of volunteers of the Senior Clubhouse. Ms. Wysocki shared that during fiscal year 2023-2024, 12 volunteers donated roughly 1000 service hours dedicating their time to special event assistance, program support, general Clubhouse needs, and many other activities. Seven volunteers were present to receive a certificate of appreciation and take a photograph with the Commission.

## 2. SPOOKTACULAR AND SPORTS PARK 10 YEAR ANNIVERSARY

Deputy City Manager McGovern introduced the second item and invited Recreation Manager Hunter to give an update on the Spooktacular event happening alongside the tenth anniversary of the Lake Forest Sports Park. This year's Spooktacular event and celebration of the ten-year anniversary of the Sports Park will be held on Saturday, October 26, 2024. Ms. Hunter highlighted many of the fun activities that will be available at the event including trick-or-treating, face painting, family-friendly music, and more. She then presented a video in honor of the ten-year anniversary of the Sports Park, based on the history of the Lake Forest Sports Park. Commissioner Lancaster gave kudos to Ms. Hunter and to the staff of the Sports Park.

## 3. PICKLEBALL UPDATE

Deputy City Manager McGovern introduced the final presentation item and again invited Recreation Manager Hunter to give an update on the pickleball survey that was recently completed by the City. Ms. Hunter informed the Commission that the pickleball survey was launched on August 5, 2024 using our online survey program, Public Input. Staff conducted thorough assessments of all proposed park locations to measure noise levels and parking accessibility. Based on those assessments, the following parks were identified to be suitable for potential pickleball infrastructure: Pittsford Park, Foothill Ranch Park, Baker Ranch Park and Borrego Park. Over 120 responses were received to 12 survey questions with 73% of respondents in favor of restriping existing sports courts at the four proposed parks. She shared that staff will now be conducting a similar survey for residents near El Toro Park with additional questions about the potential of new construction of dedicated pickle ball courts. Lastly, she stated that the results of these surveys will be forwarded to the Public Works department to convey community feedback. Commissioner Bruton inquired about private lessons being held at City parks to which Ms. Hunter explained that there is signage at the courts stating that it is not allowed, and City staff can be notified if it happens.

### **PUBLIC COMMENTS:**

No comments were received during this meeting.

### **CONSENT CALENDAR: (Item Nos. 4 - 6)**

## 4. APPROVAL OF THE MINUTES OF THE COMMUNITY SERVICES COMMISSION MEETING OF SEPTEMBER 4, 2024

## 5. RECREATION ASK LAKE FOREST TICKETS

## 6. 2024 SEPTEMBER PROGRAM PARTICIPATION REPORT

MOTION: It was moved by Commissioner Lancaster and seconded by Commissioner Herrin to approve the items listed under the Consent Calendar. The motion was carried by a vote of 5-0.

### **DEPUTY CITY MANAGER'S REPORT:**

Deputy City Manager McGovern reported that the survey process for planned revitalization of Lake Forest, Nature, and Peachwood Parks is now open and is also accessible via LakeForestListens.com (<https://lakeforestlistens.com>). He shared an update on Vintage Park, stating that a drainage component has now been added to the walking trail to mitigate the problem of the trail becoming muddy whenever it rains. He also informed the Commission that staff are currently working on a brick memorial program for veterans, possibly at Veteran's Park, and he will have more information on that soon.

### **COMMISSIONER COMMENTS:**

Commissioner Lancaster reported on her attendance of September City Council meetings. She also shared updates about the Lake Forest Kiwanis Club, highlighting that it is their 30-year anniversary. Commissioner Lancaster then left the meeting after concluding her comments.

Commissioner Bruton asked Deputy City Manager McGovern whether political signage was allowed in City parks, to which he responded that they should only be on private property. Commissioner Bruton expressed his satisfaction with the refurbishment of the gazebo and amenities at Rimgate Park. He also reported on attending the grand opening of Dr. Lakani's Dental Care in Lake Forest.

Commissioner Herrin reported on her attendance of several events, including bunco in Laguna Niguel, the NASA Ambassadors presentation at Mission Viejo Library and suggested to City Staff to bring that program back to Lake Forest. She also attended the Clubhouse dance as well as various Chamber of Commerce events and is looking forward to our fall and winter events.

Vice Chair Scherr stated that he attended the Sock Hop dance at the Senior Clubhouse and was very impressed with the amount of work that goes into these types of events by staff and volunteers. He inquired if staff were able to

differentiate participants between residents and non-residents to get a better understanding of how much the Clubhouse activities attract residents from other cities to which Recreation Manager Blethen responded. He also commented on the demand for pickleball in the City and expressed his concerns in restriping existing tennis courts and asked if further surveys were going to be done to which Mr. McGovern responded.

Chair Gould shared her satisfaction with the Sports Park and praised the facility. She also inquired about the field and pathway lighting at Heroes Park, to which Recreation Manager Hunter responded.

### **ADJOURNMENT:**

The regular meeting of the Community Services Commission was adjourned at 7:10 pm.

The next regularly scheduled meeting is Wednesday, November 6, 2024.

Respectfully Submitted:

Approved:

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SEAN MCGOVERN  
DEPUTY CITY MANAGER

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KELLY GOULD, CHAIR  
COMMUNITY SERVICES  
COMMISSION