



Solid Waste Procurement Ad Hoc Committee Update

November 15, 2022

Public Works Department



MOU for Joint Procurement

- Lake Forest and Laguna Hills approved MOU in September 2021
 - Both Franchise Agreements expire June 30, 2024
 - Geographic proximity, similar services, and need to conduct procurement process
 - Shared costs and resources



MOU Work Efforts

Selection of Consultant

- Consultant procurement led by Lake Forest.
- Both parties participated in selection process.
- Lake Forest awarded consulting services agreement to EcoNomics on February 1, 2022.

Procurement Documents (MOU Phase 1)

- Joint work effort to develop procurement documents: RFP and draft agreements.
- MOU will end upon completion of procurement documents unless mutual written notice to proceed with procurement process.

Ad-Hoc Committee

- Committee includes 2 council members from each city, the consultant, and staff



Appointed on April 19, 2022

Mayor Pequeño
Mayor Pro Tem Cirbo



Appointed on April 26, 2022

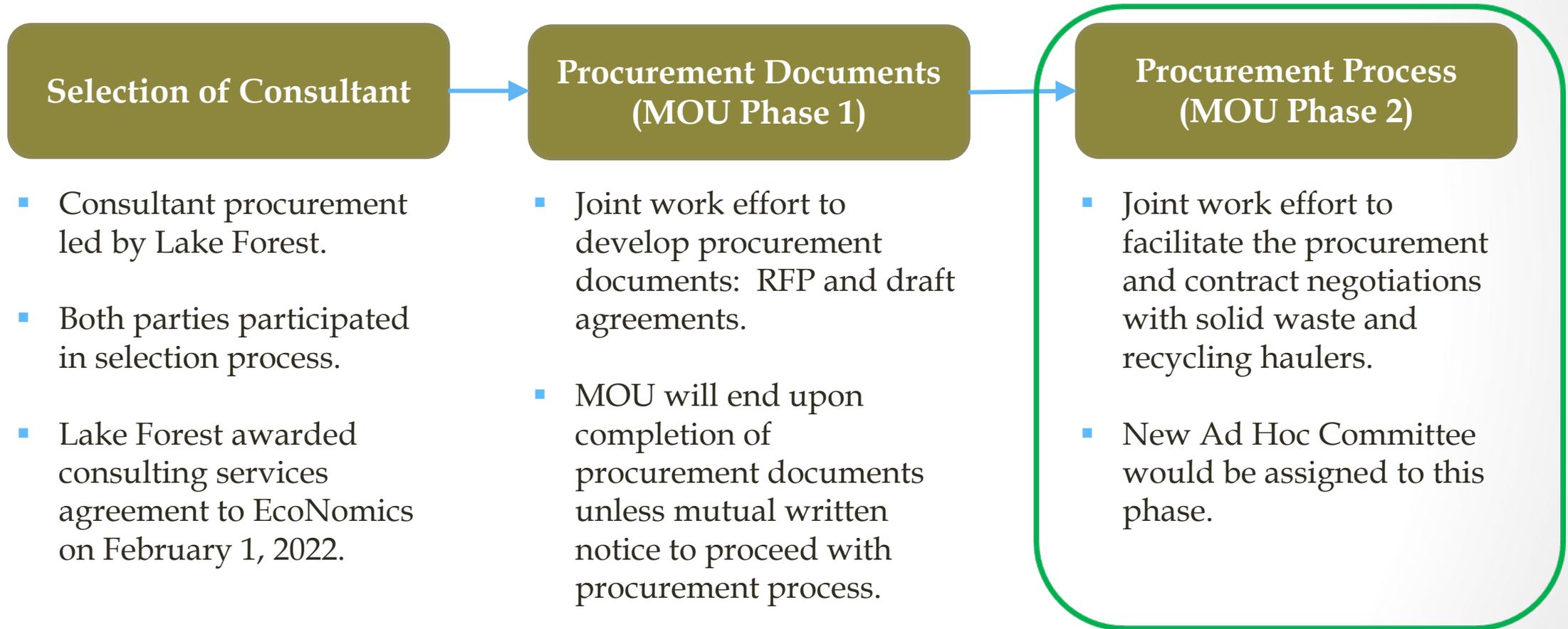
Council Member Caskey
Council Member Pezold

- The Committee has met 5 times since July 2022
- The joint process has been successful with agreement on all policies discussed to date

Policy Discussions

- Length of contract
- Regulatory and franchise fees
- Recycling rate incentives for commercial and multifamily properties
- Recycling coordinators
- Alignment with SB 1383 regulations (organics recycling)
- Lightweight and electric vehicles for commercial recycling
- Technology such as collision avoidance system and on-board scales
- Special programs such as bulky item and household hazardous waste collection, compost giveaways, and workshops

MOU Work Efforts



MOU Phase 2 Procurement Process

- Lake Forest and Laguna Hills would select single hauler to serve both cities
- Larger combined area would attract more qualified proposers and foster greater competition
- Operational efficiencies of multi-jurisdictional routing
- RFP process efficiencies (share costs and resources)
- Continued collaboration and exchange of ideas between both cities would result in a successful selection process

Next Steps

- Continuation of Phase 1 – finalization of RFP documents
- With direction to proceed with Phase 2, staff would provide a proposed MOU amendment for City Council's consideration in January 2023.
- In late spring 2023, City Council would consider the appointment of two council members for Phase 2 Ad Hoc Committee

Tentative Procurement Timeline

DATES	ACTIVITY
FEB - APR 2022	Project kick-off
JUL 2022 - JAN 2023	Ad Hoc Committee meetings (MOU Phase 1)
JAN 2023	MOU Amendment to initiate Phase 2 - Procurement
JUL 2022 - FEB 2023	EcoNomics develops draft documents (contract/RFP)
FEB - APR 2023	City Attorneys review and draft documents revised
MAY 2023	City Council approval of documents (contract/RFP)
MAY 2023	RFP documents released
MAY - JUL 2023	Appointment of Ad Hoc Committee Members for Phase 2
JUL 2023	Proposals due
JUL - SEP 2023	Proposal evaluation and interviews
SEP - NOV 2023	EcoNomics prepares final documents
NOV 2023	Award recommendation presented to City Council
JULY 1, 2024	Hauler begins operation under new franchise agreement

Recommendation

- Direct staff to prepare an amendment to extend the MOU to include a joint procurement and selection process of a new Solid Waste Services Agreement
- Direct staff to present the amended MOU to the City Council in January 2023