

**MINUTES OF A SPECIAL CLOSED SESSION AND REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST**

The special closed session meeting of the City Council of the City of Lake Forest held Tuesday, May 16, 2023, at the Lake Forest City Council Chambers, 100 Civic Center Drive, Lake Forest, California, was called to order at 5:00 p.m. .

ROLL CALL:	Council Members:	Robert Pequeño Scott Voigts Benjamin Yu
	Mayor Pro Tem:	Mark Tettemer
	Mayor:	Doug Cirbo
	City Manager:	Debra Rose
	City Attorney:	Matthew E. Richardson
	Assistant City Clerk:	Thy Merritt

CLOSED SESSION

Mayor Pro Tem Tettemer arrived to the Special Closed Session meeting at 5:02 p.m.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code section 54957
Title: City Manager

ACTION: Closed Session was conducted.

2. CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54957.6
Agency designated representative: City Manager
Unrepresented employee: All Employees

ACTION: Closed Session was conducted.

3. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
Initiation of litigation pursuant to Government Code section 54956.9(d)(4)
Number of potential cases: 2

ACTION: Closed Session was conducted.

PUBLIC COMMENT: There was no public comment.

RECESS: City Council recessed to the Special Closed Session for the purpose of conducting City business.

SPECIAL CLOSED SESSION REPORT: City Attorney Richardson had no action to report.

ADJOURN SPECIAL CLOSED SESSION: The special closed session meeting was adjourned at 6:30 p.m.

PUBLIC SESSION:

The regular meeting was called to order at 6:30 p.m. with all members present.

INVOCATION: The Invocation was provided by Sister Thuy Tran of Providence Mission Hospital.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance to the Flag of our Country was led by Council Member Pequeño.

PRESENTATIONS: (Item Nos. 4 – 6)

MOTION: It was moved by Council Member Voigts, seconded by Council Member Yu, to approve Item Nos. 4 – 6. The motion was carried by a vote of 5/0.

4. RECOGNITION OF HEROIC ACTIONS SAVING THE LIFE OF A LAKE FOREST RESIDENT

City Manager Rose introduced this item and invited Chief of Police Services Captain Berryman to provide a presentation. No public comment was offered.

ACTION: Certificates of Recognition were presented to Deputy Rodrigo Ruelas and Ms. Marcia Langstaff for Saving the Life of a Lake Forest Resident.

5. COMMUNITY EMERGENCY RESPONSE TEAM

City Manager Rose introduced this item and invited Senior Management Analyst De La Paz to provide a presentation. No public comment was offered.

ACTION: Certificates of Completion were presented to the graduates of the Community Emergency Response Team Program.

6. PROCLAMATION DECLARING MAY 30th AS MULTIPLE SCLEROSIS AWARENESS DAY

City Manager Rose introduced this item and invited President of the National Multiple Sclerosis Society Renata Sahagian, Orange County Community Council

Co-Chair Melinda Thrasher, and Marissa Cirbo to provide a presentation. No public comment was offered.

ACTION: The Proclamation designating May 30th as Multiple Sclerosis Awareness Day was approved.

PUBLIC COMMENTS:

Antoinette Paul provided information on her being named Miss Lake Forest and shared her vision for the youth in the City.

CONSENT CALENDAR: (Item Nos. 7 – 15)

Council Member Yu pulled Item No. 11 for discussion.

MOTION: It was moved by Council Member Voigts, seconded by Council Member Pequeño, to approve Item Nos. 7 – 10 and 12 – 15. The motion was carried by a vote of 5/0.

7. MOTION TO WAIVE READING OF RESOLUTIONS AND ORDINANCES

ACTION: Said Ordinances and Resolutions which appeared on the public agenda were determined to have been read by title and further reading was waived.

8. MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON MAY 2, 2023

ACTION: The minutes were approved as submitted.

9. MONTHLY TREASURER'S REPORT - APRIL 2023

ACTION: The monthly treasurer's report was received and filed.

10. SECOND READING AND ADOPTION OF ORDINANCE NO. 362 ADDING CHAPTER 9.151 TO THE LAKE FOREST MUNICIPAL CODE TO ESTABLISH REGULATIONS FOR HOUSING DEVELOPMENTS ON SITES IDENTIFIED IN THE CITY'S HOUSING ELEMENT SITES INVENTORY AND FINDING THE ACTION TO BE EXEMPT FROM CEQA UNDER STATE CEQA GUIDELINES SECTIONS 15060(c)(1) AND 15061(b)(3)

ACTION: Second reading was conducted and Ordinance No. 362 entitled: AN ORDINANCE OF THE CITY OF LAKE FOREST, CALIFORNIA, ADDING CHAPTER 9.151 TO THE LAKE FOREST MUNICIPAL CODE TO ESTABLISH REGULATIONS FOR HOUSING DEVELOPMENTS ON SITES IDENTIFIED IN THE CITY'S HOUSING ELEMENT SITES INVENTORY AND FINDING THE

ACTION TO BE EXEMPT FROM CEQA UNDER STATE CEQA GUIDELINES SECTIONS 15060(c)(1) AND 15061(b)(3) was adopted.

12. FOURTH AMENDMENT TO THE AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES, INC. FOR SPORTS PARKS LANDSCAPE MAINTENANCE SERVICES

ACTION: 1. The Fourth Amendment to the Agreement for Sports Parks Landscape Maintenance Services with Brightview Landscape Services, Inc. was approved. 2. The Mayor was authorized to sign, and the City Clerk to attest, the Fourth Amendment substantially in the form attached.

13. FIFTH AMENDMENT TO THE AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES, INC. FOR LAKE FOREST SPORTS PARK MAINTENANCE

ACTION: 1. The Fifth Amendment to the Agreement with Brightview Landscape Services, Inc., for Lake Forest Sports Park Landscape Maintenance Services was approved. 2. The Mayor was authorized to sign, and the City Clerk to attest the Fifth Amendment with Brightview Landscape Services, Inc., substantially in the form attached.

14. SECOND AMENDMENT TO THE AGREEMENT WITH SHELTERCLEAN SERVICES, INC. FOR BUS STOP MAINTENANCE SERVICES

ACTION: 1. The Second Amendment to the Agreement for Bus Stop Maintenance Services with ShelterClean Services, Inc. was approved. 2. The Mayor was authorized to sign, and the City Clerk to attest, the Second Amendment substantially in the form attached.

15. ACCEPTANCE OF TRACT IMPROVEMENTS BY LS-OC PORTOLA LLC, AND RELEASE OF BONDS FOR TRACT 15353

ACTION: 1. The tract improvements and monumentation constructed by LS-OC Portola LLC, for Tract 15353 were accepted as complete. 2. The City Clerk was authorized to release the Subdivision Improvement Faithful Performance and Subdivision Improvement Labor and Materials Bonds, both in the amount of \$8,093,181.75 and the Subdivision Improvement Monumentation Bond in the amount of \$3,450 for Tract 15353. 3. The City Clerk was authorized to release the Subdivision Improvement Warranty Bond in the amount of \$809,318.18 one year after acceptance of the tract improvements for Tract 15353 with concurrence of the Director of Public Works/City Engineer.

ITEM PULLED FOR DISCUSSION: (Item No. 11)

11. AWARD OF CONTRACT FOR GRAFFITI REMOVAL AND STEAM CLEANING MAINTENANCE SERVICES

Council Member Yu asked for clarification on the types of services provided by the vendor. City Manager Rose clarified that the graffiti removal services were for City-owned property.

MOTION: It was moved by Council Member Yu, seconded by Council Member Voigts to award an Agreement for Maintenance Services in the amount of \$446,100 to Superior Property Services, Inc. of Pico Rivera, California, for Graffiti Removal and Steam Cleaning Maintenance Services, and authorize the Mayor to sign, and the City Clerk to attest, the award of contract to Superior Property Services, Inc., of Pico Rivera, California, substantially in the form attached. The motion was carried by a vote of 5/0.

DISCUSSION/ACTION ITEMS: (Item Nos. 16 – 17)

16. SECOND AMENDMENT TO COMMUNICATIONS SITE LICENSE AGREEMENT

City Manager Rose introduced this item and invited Senior Management Analyst Grijalva to provide a presentation. No public comment was offered. Council member questions were asked and answered.

MOTION: It was moved by Council Member Pequeño, seconded by Council Member Voigts, to approve the Second Amendment to the Communications Site License Agreement by and between the City of Lake Forest and Crown Castle Fiber, LLC. and authorize the City Manager to execute the Amendment, and the City Clerk to attest, the Second Amendment to the agreement with Crown Castle Fiber, LLC substantially in the form attached. The motion was carried by a vote of 5/0.

17. LEGISLATIVE MATTERS

City Manager Rose introduced this item and invited Assistant to the City Manager McGovern to provide a presentation. No public comment was offered. Council member questions were asked and answered.

MOTION: It was moved by Council Member Voigts, seconded by Council Member Yu, to receive a report from staff summarizing the status of various legislation with the potential to impact the City of Lake Forest, adopt the policy positions recommended by staff on various legislation with the potential to impact the City of Lake Forest, and direct staff to send a letter to Cal Cities and ACC-OC stating the City's position on Senate Bill 7 and Assembly Bill 550. The

motion was carried by a vote of 5/0.

CITY MANAGER'S REPORT: City Manager Rose reported that the relaunch of the Community Gift program, also known as BOGO, would commence on May 22 at 9:00 a.m.

CITY COUNCIL COMMENTS:

- Council Member Pequeño:** Council Member Pequeño reported on his attendance at the SCAG Regional Conference and General Assembly, and a Ride-Along with the OCSD Homeless Liaison. He informed everyone of an upcoming homeless forum event scheduled for June 28. He thanked City staff, OCSD, and OCFA for all their hard work and efforts.
- Council Member Voigts:** Council Member Voigts reported on his attendance at the SCAG annual conference and the Rancho Days Fiesta event. He thanked City staff for their participation in putting on the Fentanyl town hall event.
- Council Member Yu:** Council Member Yu reported on his attendance at a tour of Best America, the OCSD Medal of Valor event, the ACC-OC Board Installation event, and an event discussing solutions to address fentanyl. He provided data on the impacts of fentanyl on Orange County. He praised OCSD deputies for their life-saving actions.
- Mayor Pro Tem Tettemer:** Mayor Pro Tem Tettemer reported on his attendance at the Rancho Days Fiesta and recognized the volunteers who put on the event. He provided free books entitled "Fifty Years in Old El Toro" by Joe Osterman to the Council members from a local library.
- Mayor Cirbo:** Mayor Cirbo reported on his attendance at the SCAG Regional Conference and General Assembly, a City of Hope tour, an OC Talk podcast interview, a Scout Troop 639 meeting, the ribbon cutting ceremony for De Lucia Restaurant, and the CERT final exam. He informed everyone of upcoming events including the Chamber Mixer for Businesses scheduled for May 17, the "Kids Feeding Kids" event at Terra Nova Church on May 19 – 20, and the Memorial Day Event at El Toro Memorial Cemetery.

ADJOURNMENT: The Regular Meeting of the City Council was adjourned at 7:57 p.m.

Respectfully submitted:

APPROVED:

THY MERRITT
ASSISTANT CITY CLERK

DOUG CIRBO
MAYOR