



## **CITY COUNCIL AGENDA REPORT**

**MEETING DATE:** 12/6/2022

**DEPARTMENT:** City Clerk

---

### **SUBJECT:**

CONSIDERATION OF THE 2023 CITY MEETING CALENDAR

### **RECOMMENDED ACTION(S):**

Adopt the 2023 City Meeting Calendar.

---

### **EXECUTIVE SUMMARY:**

The City Council's practice is to adopt a City meeting calendar annually. The calendar provides the public advance notice of the upcoming schedule of meetings. The calendar also assists staff with preparation of agendas for City Council, Commission, and Audit Committee meetings. The calendar also assists staff in meeting the requirements of the Brown Act, while providing appropriate time for the City Council and public to review the agenda materials. The proposed calendar includes the dates designated by Resolution as City holidays and meetings of the City Council, Planning Commission, Community Services Commission, Traffic and Parking Commission, and the Audit Committee.

In 2023, the first City Council meeting in July falls on the July 4th holiday. Staff recommends the City Council meet on July 5, 2023, if necessary, as determined by the City Council and/or City Manager. Should this Council Meeting be deemed necessary, another location will be identified for the July 5, 2023, Community Services Commission meeting. Staff also recommends the City Council confirm the cancellation of the first City Council meeting in August as it conflicts with the National Night Out event. In the event City Council action is required on emergent item(s), the City Manager may call a Special Meeting of the City Council or reschedule a meeting as needed.

---

### **FISCAL IMPACT:**

There is minimal fiscal impact associated with the recommended action.

---

**ATTACHMENTS:**

Proposed 2023 Meeting Calendar

Submitted By: Lisa Berglund, City Clerk

Approved By: Debra Rose, City Manager